



MILTON ABBEY

Policy on Use of Cars by Pupils

Driving to and from school is a Sixth Form privilege for day pupils only. Boarders may not drive to school in their own car. A day pupil whose parents complete the necessary request form, may be given permission by the Housemaster/Housemistress concerned and the Head, if the pupil is considered to be responsible, to drive to and from School. While the pupil is at School, the keys must be handed to House staff and the car must be left during the day in a place designated by the Housemaster/Housemistress, which is likely to be Damer Green. Permission can be withdrawn at any time, if the rules are not adhered to.

Otherwise driving may only be under the direction of a driving instructor authorised by the School. Driving lessons must be arranged through and monitored by the School. Please contact your child's Housemaster/Housemistress for details.

No pupil may be driven by anyone under 21. No pupil may possess or ride a motor bicycle or moped at School. Pupils may only drive to and from school at the start and end of the school. They should not leave school premises in their car at any other time, unless permission has been granted by the Deputy Head. The pupil may **not** drive after consuming alcohol, or after any late-night function such as a Social, House Dinner or Ball.

Any request by a pupil or a pupil's parent for the use of a car at Milton Abbey, or for permission to drive another pupil must be referred to the Head. Pupils who drive to school must have a full and clean driving licence and their cars must have valid insurance, road tax disc and MOT. They must keep the school informed of any changes. The Permission to Drive Form contains details of the driver's car registration number and model. A copy of the form will be returned to the driver after all the signatures have been obtained. No pupil may drive to or from school without being in possession of this form. The form should be kept in the car and must be shown to members of the teaching or site team, if requested.